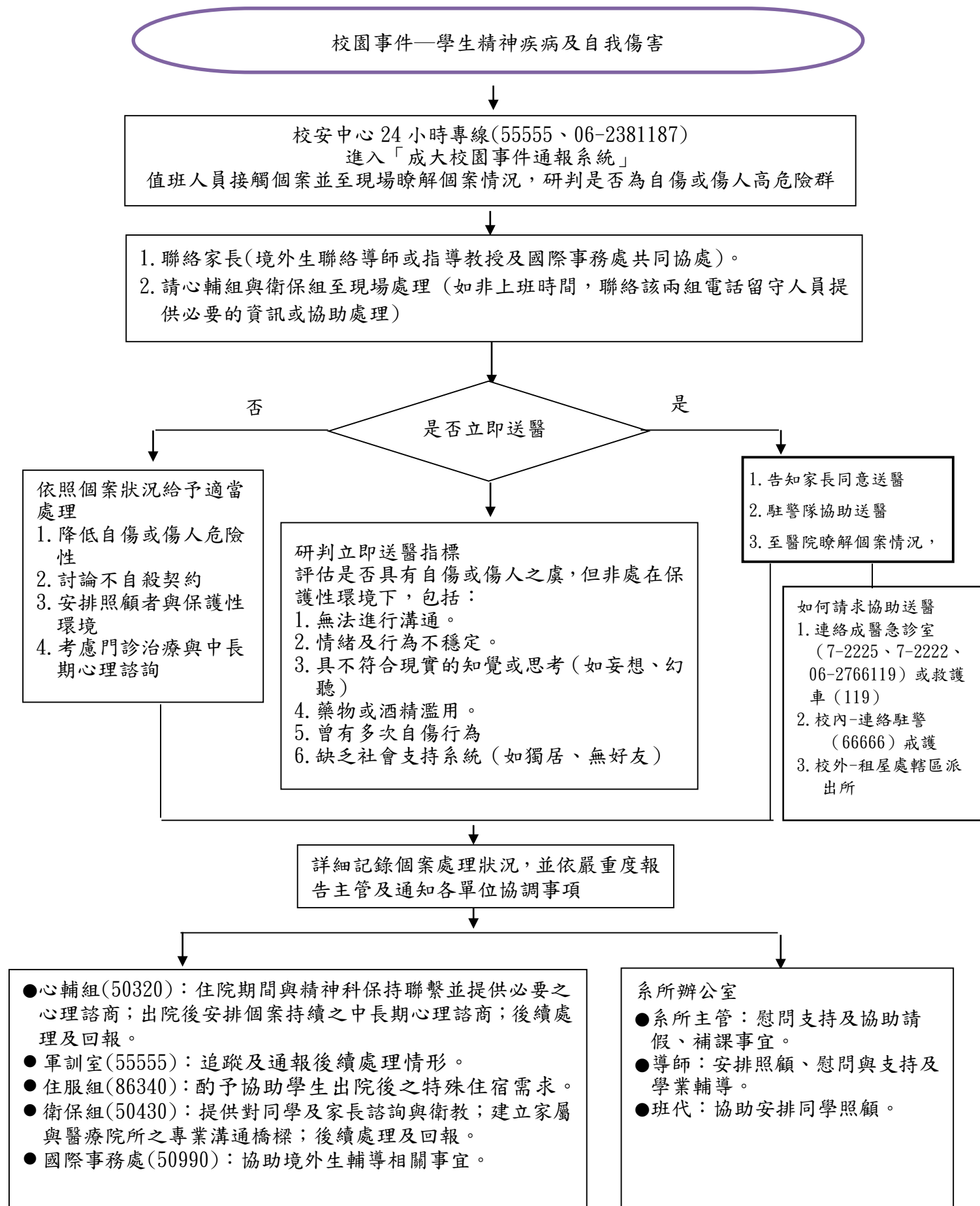


國立成功大學學生精神疾病及自我傷害處理流程

99年5月12日第689次主管會報修正通過

101年2月22日第721次主管會報修正通過

103年12月24日第774次主管會報修正通過



Campus Mental Illness and Self-harm Case Report and Process Flow Chart

Approved by the 689th Supervisory Board on 12 May 2010

Approved by the 721th Supervisory Board on 22 Feb 2012

Approved by the 774th Supervisory Board on 24 Dec 2014

Campus Incident- Mental Illness and Self-harm Case

NCKU Security Center (55555, 06-2381187)
Enter < National Cheng Kung University Incident Report System >
Military training instructor on duty engages the case, arrives at the scene to grasp the situation, and evaluates whether it is a high-risk group of self-harm or injury.

1. Contact the parents (if foreign students, contact the tutor or adviser and Office of International Affairs)
2. Counseling and Wellness Services Division and The Health Center arrive and process at the scene (if not working hours, contact the on-call staffs of the two divisions, provide the necessary information or consultation assistance, and work together on the next working day)

- Provide appropriate treatment depending on the situation.
1. Reduce the risk of self-harm or injury
 2. Discuss the Non-suicide contract
 3. Arrange caregivers and protective environments
 4. Select outpatient treatment, mid- and long-term psychological counseling

No

Whether the student needs immediate medical assistance?

Yes

1. Obtain the letter of proxy from the parents.
2. Security Guard assists in sending to hospital.

Go to the hospital to understand the situation of the case, and provide appropriate assistance.

- Information for Emergency Medical Assistance**
1. Contact the Department of Emergency Medicine, National Cheng Kung University Hospital (7-2225, 7-2222, 06-2766119) call an ambulance (119).
 2. In-Campus: Contact Security Guard (66666) for protection
Off-Campus - Jurisdiction police station of the residence
 3. Off-Campus: Contact local police station

- Index for Emergency Medical Assistance**
- Assess whether there's risk of self-harm or injury, but not in a protective situations listed as below:
1. Incapable of communicating
 2. Emotionally and behaviorally instable
 3. Have unreal perception or reflection (e.g. delusion, auditory hallucination)
 4. Drug or alcohol abuse
 5. Have history of self-harm
 6. Lack of social support system (e.g. living alone, no friends)

Record the case in detail, report it to supervisor according to the condition, and inform relevant divisions of the coordination matters

- Counseling and Wellness Services Division (50320)**
- Keep in touch with the psychiatric department during hospitalization and provide necessary counseling service.
 - Arrange the continuous and long-term psychological counseling for the case after discharge
- Military Training Division (55555)**
- Case track and report, Follow-up and report
- Student Housing Services Division (86340)**
- Accommodation arrangement for student after discharge
- The Health Center (50430)**
- Provide counseling service and health education to students and parents.
 - Establish a professional communication bridge between family members and medical institutions.
 - Follow-up and report
- Office of International Affairs (50990)**
- Assisting overseas students in counseling.

- Department office**
- Head of department: Condolence support, assistance for leave and make-up class
 - Tutor: Arrange care, condolences and support, academic consultation
 - Class representative: Assist in taking care of the students.

※These regulations were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.